Instructions for the New
Gradall Machine Receipt Report and Warranty Registration
Process

As part of an ongoing effort to better support the Dealer Network and our valued Customers, Gradall is proud to announce a new process for new machine receipt and warranty registration.

Simply go to www.mygradall.com and enter the machine serial number.

A machine specific page will open with a link to the new MRR Form (PDI) and the Machine Warranty Registration Form. Once registered this page will display the date for when these forms were completed and also display the end of warranty.

The MRR Form must be completed within 10 days of machine receipt and is meant to document any machine issues as delivered to you such as shipping issues, missing options, incorrect attachments and/or general fit and finish.

The Warranty Registration Form will register the machine to Gradall and is linked to key vendors so that it will not be necessary to register additional components moving forward – for example, all Volvo Penta Engines and/or Freightliner Chassis’ will be registered to the Vendor through this form.

These forms are easier to use, eliminate a lot of additional paperwork and provide a convenient access point for verifying registration and warranty expiration data.

To help you, we’ve also included in this document, forms that you can print out now to use as you perform your inspection and enter the data into the system.

These forms are also readily available on mygradall.com when you enter your serial number.

If you have any questions regarding this new process donot hesitate to contact us at 1-800-445-4752 and select 4 for warranty.
### Machine Information

- **Model:** __________________
- **Serial No.:** __________________
- **VIN:** __________________
  *(Model D152/D154 only)*
- **In-Service Date:** __________________
- **Hour Meter:** __________________
  *(Model D152/D154 only)*
- **Odometer:** __________________

- **Sale Type (select one):**
  - [ ] Rent/Lease Six Months or Less
  - [ ] Rent/Lease More Than Six Months
  - [X] Retail Sale

- **Extended Warranty Purchased:** [ ]

### Dealer Information

- **Dealer:** __________________
- **Address:** __________________
- **City:** __________________
- **State:** ______
- **Zip:** __________
- **Contact Name:** __________________
- **Contact Title:** __________________
- **Contact E-Mail:** __________________
- **Contact Phone:** __________________

**Dealer Comments:**

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**Customer Information**

*Customer Type (select one):*
- [ ] Private
- [ ] Municipal Government
- [ ] National Government
- [ ] Spec. Auth.
- [ ] State/Province Government
- [ ] Military
- [ ] County or Township Government
- [ ] Dealer / OEM

*Customer:_________________________________________

*Address:__________________________________________

*City:___________________________________________  *State:______  *Zip:__________

*Contact Name:___________________________________  *Contact Title:_____________________________________

*Contact E-Mail:___________________________________  *Contact Phone ____________________________

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**Chassis Information**

* This Vehicle Will Be Used For (select one):  

- [ ] Construction  
- [ ] Farm  
- [ ] Mining  
- [ ] Oil Field  
- [ ] Road/Rail Service  
- [ ] Utility / Repair Maintenance

Form Submitted By: ____________________________
# Machine Receipt Report

This form is provided to assist in gathering required information for the online submission of the Machine Receipt Report. The Machine Receipt Report must be submitted, online, at www.mygradall.com

## Machine Information

<table>
<thead>
<tr>
<th>Model: __________________________</th>
<th>Serial No: __________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Machine Receipt Date: __________</td>
<td>*Hour Meter: ________________________</td>
</tr>
<tr>
<td>*Odometer: ______________________</td>
<td>VIN: _______________________________</td>
</tr>
</tbody>
</table>

(Model D152/D154 only)

## Dealer Information

<table>
<thead>
<tr>
<th>Dealer: _________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Address: _______________________</td>
</tr>
<tr>
<td>*City: __________________________</td>
</tr>
<tr>
<td>*Contact Name: ___________________</td>
</tr>
<tr>
<td>*Contact E-Mail: __________________</td>
</tr>
</tbody>
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## Customer Information

<table>
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</tbody>
</table>

## Delivery Inspection Checklist

- [ ] The machine is built correctly to Sales Order
- [ ] All fluid levels are correct
- [ ] All functions and accessories work as designed
- [ ] Operator’s Manual is with the machine
- [ ] The paint and appearance is acceptable
- [ ] No air or fluid leaks
- [ ] Lights, horns, gauges & switches function

## Delivery Inspection Issues

Please enter below any issues found while doing the inspection:

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Form Submitted By: __________________________